



SERI STAMFORD COLLEGE

20th October 2016

Dear Graduand,

66th SERI STAMFORD COLLEGE ANNUAL GRADUATION CEREMONY 2016

Congratulations on the successful completion of your studies! You are now eligible to attend the Convocation and receive your scroll at the 2016 Graduation Ceremony, details of which are as follows:

Date: 03 December 2016, Saturday
Time: 7.30 am – 9.00 am (Registration)
10.00 am (Ceremony Commences)
Venue: SERI STAMFORD COLLEGE
(Level 2 Auditorium)
Plaza Menjalara,
No. 1, Jalan Menjalara Idaman,
Bandar Sri Menjalara,
52200 Kepong
Kuala Lumpur, Malaysia

The Graduation Committee has negotiated a FREE ADMISSION for you.

Additional Graduation Ceremony tickets are available at the rate of RM50.00 per ticket per guest. Kindly note that children below the age of 12 are strictly not permitted to enter the convocation hall.

The Ceremony will commence at 10.00 am sharp. Registration will be from 7.30 am to 9.00 am at Level 2 Seri Stamford College.

A booth is set up for the sale of flowers/bouquets.

DRESS CODE

Graduands will observe the following dress code:

GENTLEMEN: Formal office attire to be worn. Long sleeved shirts and tie, preferably with a blazer. (Jeans, shorts, t-shirts, sandals, slippers, sports shoes and long unkempt hair will not be permitted at the graduation ceremony).

LADIES: Formal office attire to be worn. (Jeans, shorts, t-shirts, sandals, slippers, short skirts will not be permitted at the graduation ceremony).

Photography

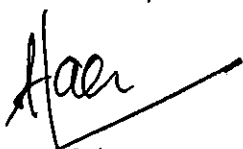
A Photography Booth is set up. You may proceed to make arrangements for stage/personal/group photographs to be taken. To avoid disruption to the smooth running of the ceremony, photography/video recording by guests, students or others will not be permitted. Graduands will have ample opportunities to take photographs with their family and friends after the ceremony.

We enclose a REGISTRATION FORM and would appreciate your prompt response together with the necessary payment on or before Tuesday, 15th November 2016. Please make all payments by cheque, money order, bankdraft or credit card payable to Seri Stamford College Sdn. Bhd.

Once again, we take this opportunity to congratulate you on your success and hope that you will be able to attend the Graduation Ceremony.

Thank you

Yours sincerely



Haema Sukumaran

Member – Graduation Committee



Rajanayagam

Chairman-Graduation Committee

IMPORTANT NOTICE

The Ministry of Education (MOE) Malaysia requires all graduates of IPTS to go online to fill up the Graduate Tracer Study Form which is posted on the official website of MOHE at <http://graduat.mohe.gov.my> from November 2016. Please complete the form online and send it to MOE. You are requested to submit a printout of the Acknowledgement Form and the Stamford College Tracer Study Form, which is enclosed, on or before 28th November 2016 to the Examination Department.